**FAIRFIELD AREA SCHOOL DISTRICT**

**BOARD OF SCHOOL DIRECTORS**

**MEETING March 24, 2025**

**A G E N D A**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Minutes**

A. Move to approve the minutes of the [Regular Board Meeting on February 24, 2025](#Minutes02242025) and the [Board Study Session on March 10, 2025.](#Minutes03102025)

**V. Presentations/Reports** (For information only --- No action to be taken)

* Superintendent
* Ass’t to the Superintendent
  + - Business Manager
    - District Technology Coordinator
    - Principal’s Update
    - Student Council

**VI.** **Public Comment** – **Agenda Items** (3 min. each / 30 min. max)

**Policy 903 – Public Participation at Board Meetings**

....Each participant shall be limited to three (3) minutes total duration for their public comment. No participants may donate their public comment allotment to another participant.

All statements shall be directed to the presiding officer; no participant may address or question Board members individually. The presiding officer may interrupt or terminate a participant's statement when the statement exceeds the time limit established by the Board, reveals confidential information about a minor child, or physically threatens harm. Participants are strongly encouraged to avoid comments that are personally directed, abusive or obscene.

The portion of the meeting during which the public is invited to speak shall be limited to thirty (30) minutes. The Board reserves the right to extend the time allotment….

**VII. Consent Agenda:**

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the consent agenda upon the request of a Board member.

**Administrative**

**Actions** A. Move to approve the 2025-2026 Course Selection Booklet for grades 9 – 12.

**Budget**  B. Move to approve expenditures of the General Fund in the amount of $520,164.24; Food Services in the amount of $22,086.35; Student Activities in the amount of $10,511.91; and Payroll Fund in the amount of $361,361.03 for total expenditures of $914,123.53 for the period of February 25, 2025 through March 19, 2025.

C. Move to approve Budget Transfer numbers 25033 through 25044.

Background: Transfers were processed by the Business Office. These transfers reflect transfers between accounts with no overall change in the General Fund.

D. Move to approve February bank reconciliations, as presented.

E. Move to approve a Use of Facilities request from Fairfield Youth Soccer Club to use the Stadium Field on Sundays, May 18, and June 8, 2025 for home games.

F. Move to approve the FY26 General Fund Operating Budget of Lincoln Intermediate Unit #12.

Background: The Lincoln Intermediate Unit General Fund Budget is required to be voted on by all school districts in the three-county area that the LIU serves.

G. Move to approve the following individual as a bus / van driver for the 2024-2025 school year. The contractor is noted.

Bryan Hopkins - Krise Transportation

Thomas Franklin - Krise Transportation

William Sweger - Krise Transportation

Deidre Berger - Krise Transportation

Gregory Fennimore - Jacoby Transportation

William Henschke - Jacoby Transportation

Susan Stitt - Jacoby Transportation

H. Move to approve Saxton & Stump to provide Solicitor services, and all other services agreed upon, effective April 1, 2025 through June 30, 2025. The scope of the legal services currently provided by Stock & Leader will remain the same.

I. Move to approve Saxton & Stump to provide Solicitor services, and all other services agreed upon, effective July 1, 2025 through June 30, 2026.

**Personnel** J. Move to approve a request for Intermittent Family Medical Leave from Justine Gibbon beginning March 12 through May 29, 2025.

K. Move to accept a resignation from Dana Whalen, Elementary Intensive Learning Support Teacher, effective March 10, 2025.

1. Move to accept a resignation for retirement from Barbara Hoffacker effective May 2, 2025.
2. Move to accept a resignation from Dan Ryan as the HS Varsity Baseball Coach effective March 6, 2025.
3. Move to accept a resignation from Megan Kovalevich as the HS Ass’t Cross Country Coach effective immediately.
4. Move to approve the following individuals as coaches for the 2024-2025 school year.

Tyler Grace

MS Ass’t Soccer Coach $1,969

Steve Bell

HS Head Baseball Coach $3,675

Megan Horrell

MS Ass’t Volleyball Coach $2,067

1. Move to approve the following individual as a coach for the 2025-2026 school year.

Cal Meyer

HS Head Volleyball Coach $3,500

1. Move to approve uncompensated leave, in accordance with Board Policy 339, for the following individuals.

Waynette Green February 28 1 day

Tammy Heitmuller March 5 1 day

Tammy Heitmuller March 18 1 day

Michelle Molock March 12 1 day

Nichole Pressley February 24 1 day

Erin Rines March 10 1 day

Erin Rines March 11 1 day

Erin Rines March 12 1 day

Dee Shughart March 5 1 day

Dee Shughart March 6 1 day

Jane Windell April 4 1 day

Carrie Wren March 3 .5 day

**Policy** R. Move to approve Policy 218, Student Discipline, on a second reading.

S. Move to approve Policy 218.1, Weapons, on a second reading.

T. Move to approve Policy 218.2, Terroristic Threats, on a second reading.

U. Move to approve Policy 351, Controlled Substance Abuse, on a second reading.

**VIII. Other Action Items:**

**IX. Other Discussion Items:** (No action to be taken)

Assignment Changes:

* **Andrea Holmes** from full-time EL/MS Art to full-time HS Art effective at the beginning of the 2025-2026 school year.

**X. Public Comment** – (3 min. each / 30 min. max)

**XI. Adjournment**

**Informational items:**

A. Next Board Meeting dates:

The Board will meet for a Board Study Session on April 14, 2025 at 6:00 p.m. in the District Board Room.

B. The Board met for an Executive Session prior to this evening’s board meeting for personnel and legal matters.

[February 24, 2025](#TOP)

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The Fairfield Area School Board met on Monday evening, February 24, 2025 at 7:01 p.m. in the district boardroom for a regular Board Meeting. The following members were in attendance, Mrs. Candace Ferguson-Miller, Presiding; Mrs. Erica Bollinger, Mr. Matthew DeGennaro, Mr. James Fisher, Mrs. Melissa Kearchner, Mr. Jack Liller and Mr. Tedd Sayres. Mrs. Jennifer Holz and Mrs. Lisa Sturges were absent. Also present were Mr. Thomas Haupt, Superintendent; Mr. Aaron Taylor, Assistant to the Superintendent; Mr. Scott Wilt, Business Manager; Mrs. Nicole Steele Zepp, Technology Coordinator; Mr. Brian McDowell, High School Principal; and Gareth Pahowka, Solicitor.

**Minutes**

A motion was made by Mr. James Fisher to approve the minutes of the Regular Board Meeting on January 27, 2025, and the Board Study Session on February 10, 2025. The motion was seconded by Mr. Matthew DeGennaro. Motion carried (7-0).

**Presentations/Reports**

The following individuals are responsible for updating the board on the current operations of their supervised areas. If you would like their full report, please follow this link:https://www.youtube.com/playlist?list=PLEPDJP9udALGyQSlPPBEbCvcT62mW2sY

* Superintendent
* Assistant to the Superintendent
* Business Manager
* District Technology Coordinator
* Principal Report

**Public Comment Agenda Items** – There were no public comments.

**Consent Agenda**

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the consent agenda upon the request of a Board member.

Mr. Tedd Sayres made a motion to approve the consent agenda, items A through X. The Motion was seconded by Mr. Jack Liller. Motion carried (7-0).

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**Administrative**

**Actions** A. Approved the 2025-2026 District Calendar.

B. Approved a Cooperative Sports Agreement for High School Football with Gettysburg Area School District effective at the beginning of the 2025-2026 school year.

**Budget**  C. Approved expenditures of the General Fund in the amount of $714,202.41; Food Service in the amount of $29,179.26; Student Activities in the amount of $7,908.63; and Payroll Fund in the amount of $415,792.38 for total expenditures of $1,167,082.68 for the period of January 22, 2025 through February 24, 2025.

D. Approved Budget Transfer numbers 25026 through 25032.

Background: Transfers were processed by the Business Office. These transfers reflect transfers between accounts with no overall change in the General Fund.

E. Approved January bank reconciliations, as presented.

F. Approved the following individual as a bus / van driver for the 2024-2025 school year. The contractor is noted.

Angela Alexander - Jacoby Transportation

**Personnel** G. Accepted a resignation from Erica Werntz, HS Art Teacher, effective August 14, 2025.

H Accepted a resignation for retirement from Ron Reynolds, MS Science Teacher, effective August 14, 2025.

1. Accepted a resignation from Nicole Lohman, Elementary Food Services Aide, effective February 18, 2025.
2. Accepted a resignation from Cathryn Campbell as the HS Ass’t Volleyball Coach effective immediately.
3. Accepted a resignation from Marina Fogle as the HS Head Varsity Field Hockey Coach effective immediately.
4. Accepted a resignation from Bradley Willock as the MS Ass’t Soccer Coach effective immediately.

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1. Approved the employment of Molly Cochran as an elementary Classroom Aide / Office Aide at $14.54 per hour and effective February 18, 2025.
2. Approved the following individual as a coach for the 2024-2025 school year.

Joe Quealy

HS Ass’t Boys’ Track & Field Coach $2,625

1. Approved uncompensated leave, in accordance with Board Policy 339, for the following individuals.

Waynette Green January 16 1 day

Waynette Green January 24 .5 day

Waynette Green January 28 1 day

Waynette Green February 12 1 day

Tammy Heitmuller February 13 1 day

Theresa Helt January 27 1 day

Theresa Helt January 28 1 day

Kerry Hewitt January 27 1 day

Kerry Hewitt January 28 1 day

Bailey Long February 13 1 day

Michelle Molock January 27 1 day

Michelle Molock January 28 1 day

Michelle Molock January 29-31 3 days

Michelle Molock February 13 1 day

Michelle Molock February 18 1 day

Michelle Molock February 19 1 day

Michelle Molock February 20 1 day

Nicole Pressley February 3 1 day

Nicole Pressley February 4 1 day

Nicole Pressley February 20 1 day

Nicole Pressley February 21 1 day

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Erin Rines January 28 1 day

Erin Rines January 29 1 day

Erin Rines February 3 1 day

Erin Rines February 4 1 day

Erin Rines February 5 1 day

Erin Rines February 21 1 day

Dustin Speelman February 12 1 day

Jane Windell January 14 1 day

**Policy** P. Approved Policy 218, Student Discipline, on a first reading.

Q. Approved Policy 218.1, Weapons, on a first reading.

1. Approved Policy 218.2, Terroristic Threats, on a first reading.
2. Approved Policy 351, Controlled Substance Abuse, on a first reading.
3. Approved Policy 803, School Calendar, on a second reading.
4. Approved Policy 805, Emergency Preparedness and Response, on a second reading.
5. Approved Policy 805.1, Relations with Law Enforcement Agencies, on a second reading.
6. Adopted new Policy 805.2, School Security Personnel, on a second reading.
7. Approved Policy 827, Conflict of Interest, on a second reading.

**Other Discussion Items:**

# In accordance with School Code, tenure is granted to Katherine M. Ferguson and Holly F. Joyner who have completed three years of satisfactory service in the Fairfield Area School District.

Public Comment – There were no public comments.

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**Adjournment**

Mr. Tedd Sayres made a motion to adjourn the Regular Board meeting at 7:16 p.m. Motion was seconded by Mr. Matthew DeGennaro. Motion carries.

Respectfully Submitted:

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Mrs. Candace Ferguson-Miller Mr. Scott Wilt

President Board Recording Secretary

[March 10, 2025](#Minutes03102025)

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The Fairfield Area School Board met on Monday evening, March 10, 2025, at 6:02 p.m. in the district boardroom for a study session board meeting. The following members were in attendance, Mr. Jack Liller, presiding; Mrs. Erica Bollinger, Mr. Matthew DeGennaro, Mrs. Jennifer Holz, Mrs. Melissa Kearchner, Mr. Tedd Sayres, and Mrs. Lisa Sturges. Mr. James Fisher and Mrs. Candace Ferguson-Miller were absent. Also present were Mr. Thomas Haupt, Superintendent; Mr. Aaron Taylor, Assistant to the Superintendent; Mr. Scott Wilt, Business Manager; and Mrs. Nicole Steele-Zepp, Technology Coordinator, Mr. Brian McDowell, High School Principal; and Mr. Todd Wolford, Assistant Middle/High School Principal.

The following individuals are responsible for updating the board on the current operations of their supervised areas. If you would like their full report, please follow this link:

<https://www.youtube.com/playlist?list=PLEPDJP9udALGyQSlPPBEbCvcT-62mW2sY>.

**Public Comment –** No comments.

**Study Session Topic(s):**

1. LIU 12 Budget 2025-2026 Overview
2. Course Selection Booklet – Grades 9-12
3. Career Pathways – 9-12
4. MS / HS Library Transformation - Update

**Adjournment**

All were in favor following a motion by Mr. Tedd Sayres and a second by Mr. Matthew DeGennaro to adjourn the study session meeting at 7:28 p.m. The motion was unanimously approved.

**Informational items:**

A. Next Board Meeting dates:

The Board will meet for a regular Board Meeting on March 24, 2025 at 7:00 p.m. in the District Board Room.

Respectfully submitted,

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Mrs. Candace Ferguson-Miller Mr. Scott Wilt

President Board Recording Secretary